

The Joint Conference **Frequently Asked Questions**

How do I register for the 2024 Joint Conference?

To register for the conference, download and complete the Attendee Registration Form - https://www.nbsc68.org/_files/ugd/5a057c_4e0be778c5b642ccb934e3f41e5b0094.pdf.

The completed form and check should be sent to:

National Black Sisters' Conference

415 Michigan Avenue N.E - Suite 102

McCormick Pavilion at Theological College

Washington, DC 2001

**Be sure to use the exact address listed above.*

How can I reserve a room for the Joint Conference?

Guests can reserve their sleeping room for the Joint Conference by visiting <https://book.passkey.com/event/50796384/owner/2768/home> or calling **1 502-491-1184**. When calling, you must reference "The Joint Conference" to be added to the room block.

Can I pay with cash for my hotel room for the Joint Conference?

Yes, you can pay with cash upon check-in at the hotel. Unfortunately, you are NOT able to guarantee your sleeping room with cash as your payment option. Non-guaranteed rooms are subject to cancellation by 6 pm the day of arrival.

What does it mean when a hotel reservation is guaranteed?

In exchange for your card number, the hotel or rental agency promises to have a room for you no matter when you show up. If you have a guaranteed reservation with a hotel, it must provide you with a room, either at that hotel or at another comparable establishment.

What is the most efficient way to secure a hotel room for the Joint Conference?

The most efficient method to reserve and guarantee your sleeping room for The 2024 Joint Conference - <https://book.passkey.com/event/50796384/owner/2768/home> or by calling **1 502-491-1184**. Please reference "The Joint Conference" to ensure the discount.

Can I pay for my hotel room for the Joint Conference with a check?

No, the hotel does not accept checks as payment for sleeping rooms.

How can I reserve my sleeping room for the National Black Women's Gathering and The 2024 Joint Conference?

Guests attending both the National Black Women's Gathering and The 2024 Joint Conference need to make two separate reservations. Each event requires its own reservation to secure the discounted rate.

National Black Women's Gathering - <https://book.passkey.com/e/50739411>

The 2024 Joint Conference - <https://book.passkey.com/event/50796384/owner/2768/home>
or by calling **1 502-491-1184**. Please reference **"The Joint Conference"** for The 2024 Joint Conference or **"NBCWG "** for the National Black Women's Gathering to ensure discount

What information should I gather before ending the online reservation session or call with the hotel reservationist?

Your Confirmation Number(s)! Your confirmation/reservation number is proof you have completed the reservation process. If you use the **online reservation portal**, your reservation # will be on the confirmation screen. If you **call the hotel** to make your reservation, request your confirmation # from your reservationist. **Note** - *a confirmation number does not mean your reservation is guaranteed. A reservation is ONLY guaranteed when a credit card number is added.*

What time can I check into the Marriott Louisville East?

Check-in: 4:00 pm

Check-out: 12:00 pm

The Joint Conference or NBSC does not guarantee any rooms on behalf of our guests for the 2024 Joint Conference.