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## **2026 Annual Assembly FREQUENTLY ASKED QUESTIONS**

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### **QUICK REFERENCE INFORMATION**

- **Date:** July 26 - 30th
- **Location:** Sheraton Baltimore North - 903 Dulaney Valley Rd, Towson, MD 21204
- **Room Rate:** \$159.00 plus tax per night
- **Conference Rate:**
  - Conference Early Bird Registration Fee: \$275.00 until June 26th
  - General Registration Fee: \$295.00 after June 26th
  - On-site Registration Fee: \$350.00
- **Hotel reservation #:** 1(888) 236-2427
- **Online Registration:** [www.nbsc68.org/aa2026](http://www.nbsc68.org/aa2026)
- **Online Hotel Reservation:** [www.nbsc68.org/aa2026](http://www.nbsc68.org/aa2026)

*The Sheraton Baltimore North Hotel in Towson, Maryland, is within walking distance of numerous restaurants and shops in downtown Towson, including Towson Town Center.*

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### **How do I register ONLINE for the 2026 Annual Assembly?**

You can register online for the NBSC 2026 Annual Assembly at [www.nbsc68.org/aa2026](http://www.nbsc68.org/aa2026)

### **How to register online:**

1. Visit [www.nbsc68.org/aa2026](http://www.nbsc68.org/aa2026)
2. Select the 2026 Online Annual Assembly registration link.
3. Select your ticket
4. Complete the online registration form. (Please complete all REQUIRED fields)
5. Click "Submit" once the registration form is completed (your confirmation email/ welcome email will be sent to the email address you provided).
6. Reserve your hotel room

### **How do I register by MAIL for the 2026 Annual Assembly?**

The 2026 Annual Assembly Registration Form can be downloaded at [www.nbsc68.org/aa2026](http://www.nbsc68.org/aa2026). Your completed registration form and payment should be mailed to:

**National Black Sisters Conference**  
415 Michigan Avenue N.E  
Suite 102  
McCormick Pavilion at Theological College  
Washington, DC 20017

*\*Be sure to use the exact address listed above.*

### **How can I reserve a room for the 2026 Annual Assembly?**

Guests can reserve their sleeping room for the Annual Conference by visiting **[www.nbsc68.org/aa2026](http://www.nbsc68.org/aa2026)** or calling **1 (888) 236-2427**. When calling, you must reference **“National Black Sisters Conference - July 2026”** and the location, **Sheraton Baltimore North Hotel**, to be added to the room block.

### **Can I pay with cash for my hotel room for the Annual Assembly?**

Yes, you can pay with cash upon check-in at the hotel. Unfortunately, you will **NOT** be able to guarantee your sleeping room with cash as your payment option. Non-guaranteed rooms are subject to cancellation by 6 pm the day of arrival.

### **What does it mean when a hotel reservation is guaranteed?**

In exchange for a card number, the hotel or rental agency promises to have a room for you no matter when you show up. If you have a guaranteed reservation with a hotel, it must provide you with a room, either at that hotel or at another comparable establishment.

**Note:** If you are using someone else's credit card, the hotel will **REQUIRE** an pre-approved authorization form.

### **What is the most efficient way to secure a hotel room for the Annual Assembly?**

The most efficient method to reserve and guarantee your sleeping room for the 2026 Annual Assembly is to visit [www.nbsc68.org/aa2026](http://www.nbsc68.org/aa2026) or call 1 (888) 236-2427. When calling, you must reference “National Black Sisters Conference - July 2026” to be added to the room block.

### **Can I pay for my hotel room for the Annual Assembly with a check?**

No, the hotel does not accept checks as payment for sleeping rooms.

### **What information should I gather before ending the online reservation session or calling the hotel reservationist?**

Your confirmation/reservation number is proof that you have completed the reservation process. If you use the **online reservation portal**, your reservation # will be on the confirmation screen. If you **call the hotel**, ask them for your confirmation # from your reservationist.

**Note:** a confirmation number does not guarantee a reservation. A reservation is **ONLY** guaranteed when a credit card number is added.

### **Does the hotel have a shuttle service?**

The Sheraton Baltimore North **does not** have a shuttle available for guests.

### **What time can I check into the Sheraton Baltimore North Hotel?**

- Check-in: 4:00 pm
- Check-out: 12:00 pm

**Can I book my reservation through a third party (ex. Trip Advisor, Trivago, Priceline) and receive the NBSC Annual Conference roommate?**

No, you cannot receive the NBSC Annual Assembly rate or roommate confirmation if you book through a third-party vendor. The best way to secure your reservation and confirm your rate is by booking directly [HERE](#).

**Note:** Members of NBSC, Annual Assembly team, or hotel staff cannot adjust rates or room restrictions for third-party bookings. Attendees cannot receive the NBSC Annual Assembly DISCOUNT on their hotel room, along with any other promotions or discounts available.

**What deadline dates do I need to be aware of?**

1. Conference Early Bird Registration Fee: **\$275.00 until June 26th**
2. General Registration Fee: **\$295.00 after June 26th**
3. On-site Registration Fee: **\$350.00**
4. Hotel Reservation Group Block Closes on **June 26th**

**Can I cancel my registration?**

We understand that plans can change. Below is our cancellation policy regarding event registration:

1. Cancellation Request: All cancellation requests must be submitted in writing to the conference organizers.
2. Refund Schedule: 30 Days or More Before the Event: If you cancel your registration 30 days or more before the event date, you will receive a partial refund of your registration fee, minus a processing fee.
3. 29 Days or Less Before the Event: Cancellations made within 29 days of the event date are non-refundable.
4. Processing Fee: A 10% processing fee will be deducted from all refunds.
5. Transfer of Registration: Registrations for the 2026 Annual Assembly are nontransferable.
6. Refund Processing Time: Refunds will be processed within 30 days of receiving the cancellation request.
7. Registering for the conference, you agree to this cancellation policy. We appreciate your understanding and look forward to seeing you at the event!

***NBSC or the Annual Assembly planning team does not guarantee any rooms for our guests for the 2026 Annual Assembly.***